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OS REGISTRY
25 SEP 1987

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Security Educators Seminar

FROM:

Chief, Policy Branch/PPS/OS

EXTENSION | **NO.**

DATE

24 September 1987

TO: (Officer designation, room number, and building)	DATE RECEIVED	DATE FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. C/PPS	24 Sept 87			
2. D/S	24 SEP 1987			25X1
3. OS/Registry				
4.				25X1
5.				
6.				
7.				
8.				
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FORM 1-79 **610** USE PREVIOUS EDITIONS

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Personnel Security Committee

Washington, D.C. 20505

24 September 1987

MEMORANDUM FOR: See Distribution

FROM: [redacted] STAT
Chairman, Personnel Security Committee

SUBJECT: Security Educators Seminar

1. The Security Awareness and Education Subcommittee (SAES), under the auspices of the Personnel Security Committee, IG/CM(P), will hold its fourth annual Security Educators Seminar 2-6 November at the FBI Academy, Quantico, Virginia.

2. The FBI will provide classroom facilities and meals without charge to the participants. Unfortunately, the FBI is unable to provide accommodations. Arrangements will be made to reserve a block of motel rooms at a cost of $30 per day. This cost will be the responsibility of the attendees and their respective agencies. Additional information will be provided to attendees well in advance of the Seminar.

3. The proposed agenda is attached. In keeping with feedback from previous participants and SAES members, this year greater emphasis will be placed on training methods and approaches. As in the past, the Seminar will include after-hours events. All attendees are encouraged to participate.

4. Nominations should be submitted through your SAES member. In selecting nominees, the following guidelines should be considered:

- Participants should be directly involved in security training or in supervision of security educators
- Approximately three participants per member agency may attend (Subcommittee members assisting with the Seminar are not considered nominees)
- Please submit nominations in priority order
- No repeat attendees

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5. If you have questions concerning the Seminar, please contact the SAES Chairman, John Miller at DoD Security Institute, (804) 275-4756 or the Executive Secretary, Peg Fiehtner, at the Naval Security Group, (202) 282-0282.

6. We are looking forward to another successful Seminar and I ask for your full support in providing qualified nominees and ensuring that suitable arrangements are made for their participation.

STAT

Attachments

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ATTACHMENT

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1987 SECURITY EDUCATORS SEMINAR

MONDAY -- 2 NOV

WELCOME AND OBJECTIVES

0800-0850	-	Welcome, administrative notes L. Monroe, FBI
0900-0950	-	Seminar Goals and Objectives J. Miller, DSI
1000-1030	-	Coffee and Donut Break
1030-1115	-	Keynote Address (To Be Determined)
1130-1215	-	ISOO Directive #2 and ISOO Initiatives S. Garfinkel, ISOO
1215-1315	-	Lunch
1315-1400	-	Motivation through Communication [redacted] NSA STAT
1415-1530	-	Defining the Audience and Identifying Needs L. Fischer, DSI, Peg Fiehtner, Navy
1545-1645	-	"You Are the Target" Dave Major, FBI
1700	-	Cash Bar in the Boardroom
1730	-	Dinner

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TUESDAY -- 3 NOV

- **FACE TO FACE COMMUNICATIONS**

0800-0850 - Guest Speaker
J. Ellif, Senate Staff

0900-0950 - Security Briefings: Requirement and Content
[redacted] NSA STAT

1000-1030 - Coffee and Donut Break

1030-1200 - Training Briefers
B. Brannon, DSI

1400-1450 - Program Evaluation
Bob Wells, ISOO

1500-1550 - Computer Graphics/Slide Presentations
G. Grow, Polaroid Corp.

1600-1700 - Boyce Videotape

1700 - Dinner

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WEDNESDAY -- 4 NOV

AUDIO-VISUAL PRODUCTS

0800-1000 - Guest Speaker
B. Cerra, FBI

1000-1030 - Coffee and Donut Break

1030-1200 - Govt/Industry Production of Video Films
Panel Discussion
FBI TV Studio
Navy Imaging Command
NSA
ISOO
John Miller, DSI, Moderator

1200-1300 - Lunch

1300-1350 - Accessing Data Bases
M. Markowski, WPAFB DAVIS System

1400-1530 - Group A: ISOO's Trivial Pursuit
Group B: FBI TV Studio Demonstration

1530-1700 - Group A: FBI TV Studio Demonstration
Group B: ISOO's Trivial Pursuit

1700 - Dinner

1900 - Preview of ISOO Briefing
NEXUS System Demonstration

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THURSDAY -- 5 NOV

THE PRINTER WORD

0800-0850 - Guest Speaker
R. Leidenheimer, UDAC

0900-0950 - Designing and Using Publications
N. Davis, USAF, J. Miller, DSI

1000-1030 - Coffee and Donut Break

1030-1130 - Productions for Printing
DMCM D. Fife, Navy

1130-1230 - Lunch

1230-1350 - Desk Top Publishing
NARDAC

1400-1600 - Motivational Writing
Joan Cassidy, Cassidy Associates

1900-2000 - Cash Bar in the Boardroom

2000 - Evening Social and Buffet Dinner in the Boardroom

Guest Speaker: Tom Clancy, author of "The Hunt for Red October", "Red Storm Rising" and "Patriot Games"

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FRIDAY - 6 NOV

PUTTING IT ALL TOGETHER

0800-1000 - Briefing Techniques
Joan Cassidy, Cassidy Associates

1000-1030 - Coffee and Donut Break

1030-1100 - Critique Completion

1100-1200 - Final Address and Certificate Handout
M. Anderson, OSD

1200 - Depart

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